

Jenny Crakes



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[LinkedIn](#)

Education

Michigan State University

Residential College in the Arts and Humanities

BACHELOR OF ARTS, ARTS AND HUMANITIES

Spring 2016

- Phi Beta Kappa, Honors College member, Dean's List, study abroad
- Dual degree in Professional Writing: Editing and Publishing focus, French minor

Work Experience

AmeriCorps Member, City Year New York, J.H.S. 123, Bronx, NY

August 2016-June 2017

- Mentored and supported middle-school students to reach high school on track and on time
- Co-directed school musical; facilitated School's Out NYC after-school program
- Assisted in class, tutored individuals and small groups in English Language Arts
- Supported students' achievement of attendance and social-emotional learning goals

Royal Players Member, Michigan State University, East Lansing, MI

Spring 2012-Spring 2016

- Served in multiple branches including Writers Leader, Art Crew, Stage Crew and executive staff
- Co-directed two of my original play scripts, *Golden Land* and *The Runaways*
- Organized costumes and props for a cast of twenty as Art Director for one-acts

Acquisitions Intern, Michigan State University Press, East Lansing, MI

Spring 2016

- Assisted with record-keeping of book contracts and author communication
- Coordinated outreach to libraries, museums and bookstores to organize a literary tour

Intern and Education Coordinator, RCAH Center for Poetry at MSU, East Lansing, MI

September 2013-April 2015

- Planned and led interactive creative writing workshops for children and adults
- Promoted the Center for Poetry through online calendars, blog, and social media
- Facilitated events with visiting writers, community members, students, and other staff
- Created booklet of poetry lesson plans distributed at a teaching conference

Staff/Volunteer, Girl Scouts of Southeastern New England, Camp Hoffman, West Kingston, RI

Summers 2011-2015

- Worked with Program Manager to plan and coordinate activities for 30-100 girls
- Created an atmosphere of friendly acceptance and fun
- Guided decision making to support the development of girls' independence

Publications and Awards

- MSUFCU RCAH Dean's Choice Award for Innovations in Civic Engagement April 2015
- MSU English Department awards in Flash Nonfiction and Playwriting March 2015
- Writer and editorial staff member for *ing Magazine*, Michigan State University Fall 2014
- Features writer for *RCAHive* magazine, Michigan State University 2012-2014
- 3rd place, Martin Luther King, Jr. Advancing Inclusion Through Research Award Spring 2014
- Annie Balocating Prize for Poetry Spring 2014